

Meeting of the Board of Directors
September 8th 11:00 am to 1:00 pm
Tualatin, Oregon

1. Call to Order

Meeting called to order at 11:09 am by Natasha Schwartz

2. Roll Call

Those Present:

2018-2019 Board:

Natasha Schwartz, President
William Simmons, Vice president (not present)
Stephanie Breeden, Secretary (not present)
Meraina Berge, Treasurer
Cori Briscoe, Breakthrough to Nursing
Armenda Hayes, Convention (not present)
Leah Jenkins, Communications
Elizabeth Downing, Membership
Lindsey Garlinghouse, Professional Development (not present)
Lisa Johnson, Community Outreach
Caroline Allison, Nominations and Elections

1. Approval of Minutes

- a. Motion to approve minutes by Natasha, second by Caroline Allison, motion carried

4. Report of the President

Next meeting date

- b. Larlene will get another ONA staff member come and open the door and be in attendance for October 13th meeting

Mid-year convention

- c. Natasha so far is the only one going from the board
- d. Discussing how to do reimbursements for mid-year convention
- e. Lisa made a motion to cover expenses for mid-year convention, seconded by Caroline, motion carried

5. Report of the Treasurer

Financial Report

- f. About 25,000 in the account
- g. CPA review once a year
- h. Chris Rayborn is resigning, that helped complete taxes last year will email him and ask for guidance, Larlene informed us that ONA was just audited and in will check if they can include OSNA in their audit as well

Accounts/ having CPA review accounts

- i. Need to pay Umpqua in order to get documents from past years in order to get audit

- j. Will talk to CPA first before paying money to receive documents for accounts
- k. Approval of \$40-80 to pay Umpqua in order to see paperwork for our accounts, will help get invoices for the past year

Fund raising ideas

- l. Armenda will be stepping down from the position due to family health issues
- m. Josette from Concordia has interest and previous experience on school board
- n. Voted on Josette becoming new treasurer, carried by 2/3 vote, passed

6. Community outreach

Outreach update

- o. Snowcap event, having an increase in volunteers
- p. Healthcare Fair Nov. 3rd, got 500 socks donated, helps anyone come to receive free services
- q. Hoping to have volunteers from OSNA board to help at the healthcare fair, Lisa will be creating a letter to invite other schools to invite them because the schools need their own faculty supervisor
- r. Will hand out flyers asking for volunteers and put event on website

7. Membership

If anyone needs anything from the membership list of the whole state

- s. Larlene would like to help get the process going to include the process for ONA affiliate membership

How to send mass emails to members about events, etc.

- t. Elizabeth will get in contact with Casey from ONA to help create an email list and be able to blast out emails to all OSNA members
- u. Elizabeth will work on creating a new flyer with the benefits of membership to OSNA and possibly ONA

8. Breakthrough to nursing

Nurses night out will be on October 9th

- v. Cori and Natasha will do 2 locations, trying to find another volunteer to host another location
- w. The president of OHSU Monmouth SNA is unable to host a third location
- x. Will be in Portland at Dutch Bro on Burnside
 - i. Looking into changing the location to the CSB location on the South Waterfront
 - ii. Will change time of event from 4-7p and will see if Starbucks would be willing to donate coffee and if we could be able do our event there instead
 - iii. Natasha will be in touch with manager to see if having the event there
- y. Cori will send pdf flyer to Leah to upload onto social media and send out to members
- z. Cori will host the La Grande location

Looking for volunteer to host another location

- aa. Unable to find another volunteer, will just have 2 locations due to event coming date coming soon
- Everyone needs to check emails

9. Any new business:

- bb. Communication/media
 - i. New headshot for Josette and Caroline
 - ii. Board members need to send in 2 things about themselves and what they have been doing on the board so far and Leah will post on social media accounts
- cc. Need a date set for convention set asap
- dd. Larlene has been in discussion with ONA members about speaking at convention or meeting and a lot of people have been interested
- ee. PCC staff space will be fine for a building convention has been in the past, just need to make sure we have a date to reserve the rooms to make sure no one else uses the rooms
- ff. Will have meeting with Club Director at PCC the week of September 4th to set a date and reserve space

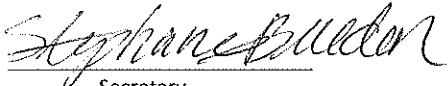
10. Date, time and place of next meeting

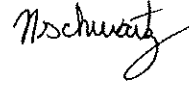
- gg. October 13th at 9:00 to 11:00am
- hh. November 3rd TBA (meeting will be after Healthcare Fair at Pioneer Square)
- ii. December 1st at 9:00 to 11:00am

11. Announcements

12. Adjournment (record the time in the minutes)

jj. Meeting adjourned at 12:03pm by Natasha Schwartz


Secretary



President

