

Oregon Student Nurses Association

Meeting of the Board of Directors
May 12th, 10:00 am to 12:00 pm
Tualatin, Oregon

1. **Call to Order**

- Meeting called to order at 10:10 am on May 12th, 2018

2. **Roll Call**

Those Present:

2017-2018 Board:

Che Richardson Yung, President
Jennifer Vosseler, Secretary/Treasurer
Hallie McKinnon, Breakthrough to Nursing (not present)
Megan Kainu, Convention
Sarah Hawman, Nominations and Elections (not present)
Chelsea Mondary, Media (not present)

2018-2019 Board:

Natasha Schwartz, President
Bill Simmons, Vice president
Stephanie Breeden, Secretary
Meraina Berge, Treasurer
Cori Briscoe, Breakthrough to Nursing
Armenda Hayes, Convention
Leah Jenkins, Communications (not present)
Elizabeth Downing, Membership (not present)
Lindsey Garlinghouse, Professional Development
Lisa Johnson, Community Outreach

3. **Approval of Minutes**

- Motion to approve minutes by Lindsey Garlinghouse, motion seconded by Megan Kainu, motion carried

4. **Report of the President**

1. Business registration update
 - Che contacted Oregon business registry, OSNA is officially registered as a business
 - Next step is to transfer business to new board
2. CD account update
 - Account can now be transferred to new board, need to finalize official signers on account
3. Casey -- new emails set up
 - As soon as Casey returns from vacation, Che will contact him about getting emails set up
 - Giving Casey preferred emails and letting him decide on emails available
4. ONA convention recap
 - Che was on house of delegates
 - Allied health resolution, ONA can now represent all allied health professions
 - Equity and inclusion resolution, ONA is committing to using an equity and inclusion lens

5. **Report of the Treasurer**
 1. Financial Report
 - Bank account is at about 25,000 plus 500 in cash
 - Natasha Schwartz motion to set aside 25 dollars to purchase gift for Theresa Stone, motion seconded by Armenda Hayes, motion carried
 2. Additional signers on account
 - Lisa Johnson motions for two additional signers be Natasha Schwartz and Armenda Hayes, motion seconded by Lindsey Garlinghouse, motion carried
 3. Processing invoices and requesting funds
 - If purchase is made, take picture of receipt and email it to treasurer account and CC secretary on email
 - Create designated spot to file hard copies of all purchases and invoices at ONA
 - Umpqua Bank will continue to be used, Che will formerly sign over account to new board
 - Jenn is going to contact Sam Bourbonnais on Monday May 15th to ensure bank account is being handed over to new board correctly
 4. Communication between group members
 - Working on establishing effective means of communication between board members
 - Looking into Google hangouts, Slack, Group me, and will vote on one at next meeting
 5. Fundraising ideas
 - Need to start fund raising to increase OSNA funds

6. **Community outreach report**
 1. Outreach update
 - First snowcap student nurses night, only 3 students but 2 more are interested
 - Gresham CARES is doing fundraiser with five guys on 22nd and 23rd, 15% of proceeds going to Gresham CARES
 - Health care fair put on by OHSU in pioneer square on November 3rd, volunteers needed
 - Looking into OSNA providing partial funds
 2. OSNA senators for each nursing school
 - Each school president would act as a senator to reach out to student body
 - Membership director, Elizabeth will be reaching out to each school to get in contact with school presidents/get information out about OSNA

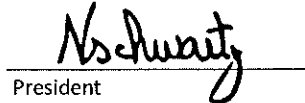
7. **Breakthrough to Nursing Report:**
 1. Finalize date for nurse's night out
 - Pushing Student nurse's night out to October, Cori making a do it poll to vote on official date
 - Larlene in contact with California casualty for funds for event

8. **Professional Development report:**
 1. 2018 SMART goal setting
 - Every member come up with 3 to 4 SMART goals for their position and bring to next meeting
 2. Legislative committee
 - Important to have legislative committee, especially for convention. Eventually add committee to advocate for OSNA
 - Goal to have 1 resolution presented at national convention
 - Get OSNA board members to go to mid-year and annual convention
 - Begin educating members on resolutions/encourage members to put forth resolutions to be presented at state convention
 3. Candidate for legislative director/nominations and elections
 - Student from University of Portland interested in legislative position
 - Natasha Schwartz proposed to nominate Megan Stadley to take legislative position, all in favor, none opposed.

9. **Any new business:**
 1. Travel reimbursement for students commuting to meetings
 - Video call, called go to meeting is going to be used for students that cannot commute to the meetings
 - Larlene will reach out to ensure video calling will be working on both ends
 2. Nurse leadership institute
 - Great resource for nurses, free to OSNA/ONA affiliate members

10. **Date, time and place of next meeting**
 - Next meeting will be on July 7th, 2018 at 9:00 to 11:00 am at ONA office
 - Next meeting will be on August 4th, 2018 at 9:00 to 11:00 am at ONA office
11. **Announcements**
12. **Adjournment (record the time in the minutes)**
 - Motion to adjourn meeting at 11:52 am by Armenda Hayes, motion seconded by Lindsey Garlinghouse, motion carried


Secretary


President

