



The Oregon Student Nurses' Association

Meeting of the Board of Directors

August 01, 2015

Tualatin, Oregon

(10:00 am) Call to order: The regular meeting of the Board of Directors of the Oregon Student Nurses Association was called to order by Olivia Newbold, President.

(10:00) Roll Call

Those Present:

Olivia Newbold, President

Lance Cook, Vice President

Rebecca Silva, Secretary

Bailey Woodin, Treasurer

Jessica Watson, Professional Development Director

Jacques Stevenson St. Gelus, Annual Convention Director

Megan Johnson, Midyear Convention Director

Caitlin Beardsley, Media Director

Bruce Turney, Nominations and Elections Director

Susan King, ONA Consultant

Dana Bjarnason, OHSU Vice President

Via Google Hangout:

Brittany Wilson, Community Outreach Director

Laura Maxwell, BTN Director

Absent:

Victoria Watson-Steel

(10:00) Quorum: Olivia Newbold, President, declared a quorum present.

(10:01) Minutes

I. No amendments to the minutes.

II. Minutes put to a vote, passes.

Report of Consultants:

(10:02) Report of ONA Consultant: Susan King

- I. Jesse Kennedy was re-elected to the ANA board.
- II. Legislative issues of Home health, Hospital staffing bill, reauthorization of Title 8, a bill that would explicitly allow APRN's to practice within the VA system to the extent of their licensure.
- III. Community Outreach at the Farmer's Markets engaging the public on prevention of heat related conditions.
- IV. ONA "Picnic in the Park" Aug. 22, 2015, 10am-12pm at Laurelhurst Park.
- V. Bargain Unit Leadership Day. OSNA Board Members are allowed to attend for free. September 18th, Friday. 830-430.
- VI. Casey Campbell is offering help with our website. Specifically the ONA page on the website.
- VII. Discussion regarding OSNA financial records.

(10:08) Dana Bjarnason OHSU Vice President

- I. Presentation: Ethics and Nursing
- II. Dana Bjarnason extends permission to freely use her material for the purposes of education and professional development.

Report of Officers and Committee Chairs:

(11:00) Report of President:

- I. Attended portion of the ONA Board meeting and presented OSNA accomplishments and goals.
- II. Attended finance, breakthrough to nursing and the second leadership summit committee meetings.
- III. Followed up with Jesse Kennedy about speaking at Leadership Summit, second try, no reply yet.
- IV. Researched Doubletree by Hilton venue for Leadership Summit.
- V. Building contract with Amy from Doubletree by Hilton for the Leadership Summit.
- VI. Currently researching new merch vendor for our clothing.
- VII. Followed up with Alan from ONA regarding newsletter ad for ONA membership promotion.
- VIII. Started discussion on catering options for Leadership Summit.
- IX. Recruited an OSNA member for membership spotlight.

(11:02) Report of Vice President:

- I. Interviewed NWone and wrote article about them and leadership development for our newsletter. NWone's representative claimed they would give us 3 scholarships for one of their professional classes to disburse to students interested in nursing leadership. They offered to help me acquire an OSBN speaker.
- II. NWone has offered connections should we want to have a mentorship program for leadership in nursing students.
- III. Met Jake Creviston of the OAC steering committee on 7-10. He agreed to speak at the Leadership Summit. He also recommended another speaker.
 - A. Creviston suggests a format with shorter presentations, more presenters and more time networking.
- IV. Attended all committee meetings.
- V. I emailed the OSBN about a Leadership Summit speaker, and inquiries on topics to write about for the newsletter. No response from them yet.
- VI. Attended the ONA board meeting.
- VII. Investigating an interprofessional policy group at OHSU to check the possibility of having more nursing students involved with healthcare policy.
- VIII. Arranged to meet with a representative of the IHI Open School in August to see what the possibility is to foster more interprofessional education including nursing students.
- IX. Worked with fellow BOD and COOP to obtain more Membership Spotlights for the newsletter.

(11:04) Report of Secretary:

- I. Attended first half of the ONA Board meeting.
- II. Attended committee meetings:
 - A. Conducted research to facilitate planning of Leadership Summit.
- III. Pursuing a recruiting opportunity: a new pre-nursing student at MHCC is interested in becoming active in OSNA leadership.
- IV. Coordinating with representative from PSU's Social Innovation program to present to the OSNA Board in September.
- V. Wrote to Gladys Campbell to invite her to speak at Annual as our Keynote.
- VI. Added a few items to New Business.

(11:05) Report of Treasurer:

- I. Balances:
 - a. Checking:
 - i. July beginning balance: \$25,223.91
 - ii. July ending balance: \$25,247.64
 - b. Savings:
 - i. July beginning balance: \$5,000.00
 - ii. July ending balance: \$5000.00
- II. Attended Leadership Summit meeting via google hangout

- III. Attended Convention Meeting via google hangout
- IV. Held finance committee meeting
 - a. Created financial quick reference list for everyone to add too in google drive
 - b. Added finance committee meeting minutes to google drive
- V. Added Items to New business:
 - a. Requesting BOD approve purchase of book of stamps

(11:08) Report of Professional Development Director:

- I. Has been out of the country. Recently returned. Has been diligently working to get up to speed on that last month's activity.
- II. Reviewed newsletter. Offered feedback.
- III. Working on recruitment of student spotlight.
- IV. Asked for help in getting updated on Leadership Summit activity.

(00:00) Report of Legislative Education Director:

- I.

(11:10) Report of Breakthrough to Nursing Director:

- I. Worked on Mentoring Toolkit document. Uploaded rough draft on Google Drive.
- II. Conducted a BTN committee meeting via Google Hangouts. Discussed Mentoring Toolkit document which can be found on Google Drive.
- III. Attended committee meetings via Google Hangouts for Membership and Finance
- IV. Sent out an email address to all of the nursing schools in the state requesting that they include membership information for OSNA and NSNA in their orientation packets for their incoming cohorts.
 - A. Thanks to Victoria Steel for getting that email list.
 - B. Suggestion that we work on contacting schools during spring term with Incoming Board
- V. Reviewed all documents pertaining to the Leadership Summit (catering, contract, etc.) and gave feedback.

(11:13) Report of Convention Director:

- I. Conducted a convention meeting.
- II. Sent an email about the food options for PCC catering. Please take a look at those options.
- III. Confirmed that PCC has granted permission for us to use their facility again. We are officially booked for the Feb. 20, 2015.
- IV. Participated at the Leadership Summit meeting.

(11:14) Report of the Midyear Convention Director:

- I. Had our Leadership Summit committee meeting July 13th and voted to host the summit at the Lloyd Center Doubletree.
- II. Sent out an email to Jana Bitton about having her speak at the summit. Waiting to hear back from her if she is available.
- III. Reviewed all documents related to the summit such as catering, the hotel contract, giving feedback and sharing ideas.

(11:16) Report of Media Director:

- I. Updated Media Director bio page and added photo to the website
- II. Received new membership spotlights from OSNA members – Will use these going forward for the next three months
- III. Wrote article for July newsletter, introducing myself
- IV. Contacted Hurst re. monthly NCLEX question for newsletter – They are unable to provide this service (suggestions, ideas in new business)
- V. Attended meeting with Japanese nursing students from Juntendo University – Listened to presentations on nursing in Japan and had brief discussion about similarities and differences between American and Japanese nursing education.
 - A. Possible newsletter article.
- VI. Will work with Jessica to update “useful links” section of OSNA website – Consolidate and clean up the links
- VII. Finish July newsletter
 - A. Create a cache of membership spotlight volunteers.
- VIII. Get a new system in place to get membership spotlights lined up in advance – I already reached out to Victoria to collaborate on getting information on members outside of the Portland-Metro area to feature
- IX. Will work with scholarship committee to put more scholarship information in newsletters/webpage/facebook.
- X. Need to get student/member input on nursing books (both fiction and textbooks) – possibly put reviews in an upcoming newsletter

(00:00) Report of Membership Director:

- I.

(11:22) Report of Community Outreach Director:

- I. Prepared and organized for Bridge Pedal 2015.
 - A. All volunteer spots are filled.
- II. Contacted Susan King about partnership with ONA.
- III. Attended Leadership summit via google hangout.
- IV. Obtained article for membership highlight segment of newsletter.

(11:23) Report of Nominations and Elections Director:

- I. Reviewed by-laws for information on “Recall Election”.
- II. Reviewed bylaws for elections.
- III. Submitted convention reimbursement

IV. Missed July Elections and Scholarship Google Chats.

(11:25-12:00) Lunch and Work Break

Resume at 12:00pm

(12:02) New Business:

- I. NSNA Use of Social Media Policy: Public reading with discussion.
- II. Discuss adding a page to website dedicated to Nursing Ethics.
 - A. include links to pertinent resources: ANA Article "Courage: Acting on Your Convictions"
- III. Discuss Biannual review of Chapter Bylaws per Article IV.II.D: "Each school chapter shall submit its bylaws every two years for review by the OSNA Board of Directors. School chapters shall submit their bylaws to the Bylaws Committee Chair no later than 60 days prior to the annual NSNA convention."
 - A. Request Membership Director to get a list of schools with constituency status.
- IV. Discuss creation of active recruiting programs focused on pre-nursing students. Rationale: Leadership requires development; development is a process that takes time. The sooner we begin planting seeds, the sooner we will see the fruit of leadership-readiness in Oregon's nursing students ("... health care and education are rights; every right bears inherent responsibility; responsibilities are participatory, not purely philosophical or ideological...")
 1. Begin with COOP
 - a) Seek school with pre-nursing programs.
 2. Employ basic marketing techniques to build organizational presence and increase org visibility.
 - a) Advertise in Campus Publications of schools with Nursing Programs and on Facebook pages of schools with nursing programs.
 - (1) These advertisements can double as a PR campaign.
 - b) Hang flyers in/near classrooms used by pre-nursing students (micro labs, lecture halls, etc...)
 3. Teach Chapter Board members to give brief presentations at A&P Labs (3-min).
 - a) President's break-out session at Summit?
 4. Pre-nursing Roundtable at Annual
 5. Pre-Nursing Tab on Website
 - a) FLYERS: 10 tips for getting into nursing schools and how OSNA can help.
 - (1) Get list of schools with pre-nursing programs
 - b) How to write the timed-essay.
- V. Discuss adding a Facebook "Like" link to the home page of our website.

- A. Look into the possibility of Facebook advertising.
- VI. Treasurer requests approval for purchase of more stamps.
 - A. Board approves purchase of stamps for Treasurer.
- VII. Creating document to track occurrences of each committee.
 - A. One consolidated document that holds the summaries from committee meetings. Folders that hold the committee documents.
 - B. Remind committee secretaries to send out minutes from each meeting to the committee members.
- VIII. Discuss ideas for getting up-to-date/current NCLEX review questions for the monthly newsletter and webpage.
 - A. Kaplan - amy.emory@kaplan.com,
 - B. rnlaurie@gmail.com. rnlaurie.com
- IX. Discuss printing hard copies of the newsletter vs. electronic-only option
 - A. Cost-prohibitive
- X. Date and time of next Leadership Summit Committee mtg.
 - A. Watson suggests we hold Convention and Summit meetings after Board Meetings.
- XI. Discuss NSNA Midyear Conference Nov. 5-9th - OSNA pays for two members to go.
- XII. Discuss 2nd OSNA Consultant Position: Jesse Kennedy is interested in being named to the position.
 - A. Rebecca Silva moves that Jesse Kennedy is named to the position of OSNA Consultant. Megan Johnson seconds. Motion carries.
- XIII. ANA Trends and Questions. We will spend 30 minutes discussing this article. Please read the article and come prepared to participate.
- XIV. Discuss the charges incurred by use of the ONA Conference Call system.
 - A. Use Skype/Google Hangouts as a regular part of the Board Meetings.
 - B. Research using an additional microphone and set of speakers to supplement the computer mic/speakers.
- XV. Resignation of Amanda Martin as L&E Director. There is now an opening for the position.
- XVI. Discuss timetable for Annual Convention.

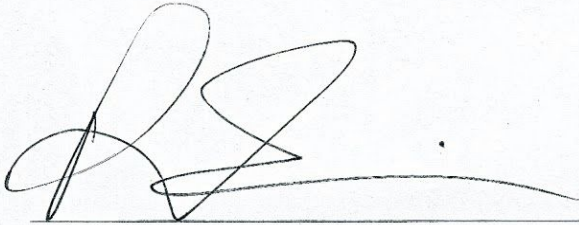
(01:20) Date, Time, and Place for next meeting:

Saturday, September 12, 2015, 10:00am at the Library, Second Floor.

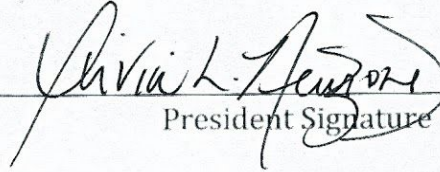
(01:20) Announcements:

- I. Cindy Cooper from PSU's Social Innovation program will present to the board.
- II. Note date and location change for the September meeting.
- III. Leadership Summit Committee Mtg. to happen immediately following Board meeting.

(01:23) Adjournment: There being no further business, the meeting was adjourned by Olivia Newbold, at 1:23pm.

A stylized, cursive handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

Secretary Signature

A handwritten signature in black ink that reads "Olivia L. Newbold" in a cursive script, with a large loop at the end.

President Signature