

## Oregon Student Nurses Association

Meeting of the Board of Directors

[Saturday, August 6, 2013]

Tualatin, Oregon

1. Call to order: (10:10am) The regular meeting of the Board of Directors of the Oregon Student Nurses Association was called to order by John Simpkin, President.

2. Roll Call

Those Present:

John Simpkin, President

Sarah Adkins, Vice President

Mary Geisler, Secretary

Brendan Appleberry, Professional Development Director

Via conference call:

Susan King, ONA Consultant

Via Google hangout:

Emily Kaufman, Convention Director

Abbigale Foster, Membership

Stephanie Griffin, OSNA Consultant

Liza Matsumoto, Nominating and Elections Committee (NEC)

Jennifer Rosales, Legislative Education Director

Jonathan Bruce, Treasurer

Absent:

Jody Petersen, Community Health Director

Meghan Wuichet, Breakthrough to Nursing Director

Quorum: John Simpkin, President, declared a quorum present.

3. Minutes:

4. ONA Report:

1. Updates:

- a. Keynote speaker for Fall CE day. National figures talking about issues related to employees at Labor Day. Economic value of practice is the focus of CE day, Jennifer Mensik keynote speaker and a candidate for ANA president. Valley River Center in early October.
- b. Suzanne Bonamici introduced a bill to include NP to incentive payment.
- c. Tuesday, next week, Johnathan and I will discuss the progress of our 501c3 status.

- d. New staff member at ONA—Kathy Banzyl working with Casey. Strong background in graphic design, hoping to take publications and branding to a new level.
- e. Receptionist position has been eliminated at ONA. Patty and Amy covering.

5. OSNA Consultant Report:

- 1. Have on the Calendar—Feb. 20, 2014. Annual OCN Convention in Wilsonville.
  - a. Scholarships available to attend, around two students per school, contact faculty at your schools to find out about receiving a scholarship.

6. Report of officers and committee chairs

(10:24) Report of the President:

- a. NSNA, not up to much. Summer slowdown, had their leadership convention. Have yet to get a report about the convention.
- b. Glad we are all meeting over summer, most state chapters take summer off.
- c. Convention is coming up in October. We need to make sure everyone has his/her own individual roles.
  - i. Meetings are great for coordinating who is doing what, everyone knowing their roles.
- d. NSNA midyear is coming up in November. A reminder: 90 days prior to our 20% of working budget can be set aside for travel funds. This combined with school funds can go towards covering costs.
- e. Between now and next meeting everyone needs to have a goals check-in. Emails will be sent out please think of a time you would like to meet.
- f. BOD outing in August, let's all check our work schedules. Just BOD members this time around! Pot-luck style?

(10:29) Report of the Vice President:

- a. Update on flower donations: contacted the Bloom Project, happy to receive flowers from anyone in the Bend or Portland areas. Will be posting something in the OSNA newsletter as an option for flower donation post event.
- b. School chapter contacts update:
  - a. Have Monmouth and LCC contacts, that's it!
  - b. Please make a push to contact someone, anyone!
  - c. Check OSBN website for school info.
- c. BOD contact list under secretary folder.
- d. Agenda format reminder—please try to stick to the format: Things I have done; Things I am working on; and Things I need help with.
  - a. This will help to narrow the field of focus and hopefully help to attain our goals.
- e. Cleaning out Google Drives:

- a. We have differences in our BOD. Very active group, lots that was accomplished, but now we are left with a mess in Google Drive.
- b. We can put a lot of work into the reorganization of OSNA. Lets work together to create a better flow for next year's BOD.
- c. Need to create a guide for changing over from old BOD to new.
- f. Oregon Shake Out
  - a. An earthquake drill happening internationally.
  - b. Many different organizations are signing up to participate.
  - c. 10/17/13, check website for time. [www.shakeout.org](http://www.shakeout.org)

(10:45) Report of the Secretary:

- a. Everyone is doing a great job! You are all awesome sauce!
- b. Need to come up with a template for sending agenda items to the secretary as an easier way to compile everyone's information.

(10:49) Report of the Treasurer:

- a. Creating personal items for sale: hat, penlight, tote, hat, etc.
  - a. These things cost money.
  - b. We have \$5000
  - c. Some BOD bought lots of honors cords and plastic wristbands, never profited from this.
  - d. It takes effort to sell the items that we are purchasing.
  - e. With all items purchased we will be putting out a couple thousand dollars.
  - f. Last year t-shirts sold at convention, but only for \$10.
  - g. We wanted to have a vote regarding which items to purchase, if any.
  - h. Penlights--\$1.95 to purchase, sell them for \$5, for example.
  - i. For other costs vs. purchase prices please reference the PowerPoint in your inboxes.
  - j. Please send any ideas for funny t-shirts to Johnathan.
- b. Please make sure budgets are being submitted.
  - a. These are meant to be estimates, and idea of what you would like to do with your committee and how much things *might* cost.
- c. Still working on the 501c3. Options for us to use ONA and their 501c3. This would be temporary while OSNA is getting everything set up.
- d. An old BOD member found \$1200 in a PayPal account. Yeah!
- e. LinkedIn:
  - a. Great avenue for connecting with HR folks, old BOD members, etc.

(11:13) Report of the Media Director:

- a. We've got someone new! Liza will address this.

(11:13) Report of the Legislative Education Director:

- a. Focusing on getting more information on the resolution of noise levels in movie theaters.
  - a. Looking at due dates for resolutions.
  - b. Will discuss this with committee a few weeks before the convention to prepare.
  - c. Each resolution will need to be added to the agenda for the convention.

- d. Need more evidence-based articles regarding noise levels in theaters.  
Any articles that can be found online please send to Jen.

(11:22) Report of the Membership Director:

- a. Umpqua CC wants to restart their SNA. Has a list of HS she would like to get to.
- b. Please refer to the agenda for Abbigale's report.

(11:23) Report of the Convention Director:

- a. Thanks John for facilitating an introduction to Tamara.
- b. Catering budget for annual convention:
  - a. I think we should look at other options, as PCC is looking rather expensive.
  - b. Would like to look into donations, and keeping the cost under \$5/person.
  - c. Thinking we will have around 400 people at convention.
- 2. Sorry for delay in responses to emails.
- 3. Looking for two more speakers. Susan and her role in ONA?
- 4. We get a 20% discount as an OSNA member with Wyndham hotels.
- 5. Speakers so far:
  - a. Proposed schedule in drive.
  - b. Pharmacists coming to speak? Not sure if we are interested in this at the midyear. Might fit better at the annual.
    - i. Are they willing to do a pharmacology overview?
- 6. Vendors:
  - a. FA Davis (publisher) interested in having a booth.
  - b. Littman: donate stethoscopes?
- 7. Catering for midyear:
  - a. Are we looking at 100 attendees? What is Chipotle willing to chip in?
- 8. Looking for volunteers outside of the BOD to be on the convention committee. Can we contact our schools' SNAs to drum up interest? Free admission to convention with volunteer position.
- 9. Event Bright for registration for conventions? Or simply through our website cutting out the middleman.
  - a. Lets try it for the midyear and see how it goes.
  - b. People can use PayPal facilitating ease.
  - c. Worth paying the surcharge, can take the list that is populated and use for future needs.
- 10. When contacting sponsors and donors: there is a link on the website with amounts. This information seems outdated. Can we update sponsorship and donation amounts?
- 11. Donations:
  - a. Are BOD members contacting businesses/organizations?
  - b. No alcohol companies!

(11:57) Report of the Professional Development Director:

- 1. Still meeting with Uberthons, working on a formal agreement.
  - a. Uberthons will own the run, we will be the beneficiary.

- b. Agreement to OSNA having this beneficiary spot for the next twenty years, for example.
  - c. Send me your ideas: why would you run in this run?
  - d. Lets develop a tagline or a story of while to base the run around.
  - e. Interest from Florida and Georgia from the local American Men in Nursing chapters.
  - f. How are we going to divvy
2. Send to John a two-sentence blurb about what each committee is “about”.
- (12:40) Report of the Community Outreach Director:
- a. Bridge Pedal on Sunday August 11, 2013.
    - a. We would ideally like 30 people, so far only have six or seven.
    - b. Post to school websites, FB pages, etc. Can give Jody’s email as contact.
    - c. Sock donation box is a go! Racers can dump their socks, Jody will clean them before donating them to a local organization to benefit the homeless.
    - d. You need your own bike if you volunteer!
- (12:09) Report of the Breakthrough to Nursing Director:
- a. See agenda for details.
- (12:35) Report of the Nominations and Elections Director:
- a. We have a new Media Director—Christina Carmichael from OHSU Monmouth
    - i. Will contact Felicia to ask her to get Christina up to date.
7. Old Business: None for this month.
8. New Business:
- A. Checks—tabled until next month.
9. Date, Time, and Place for next meeting:  
Saturday, **September 7, 2013**, 10:00am at the ONA Office, Third Floor.
10. Announcements: None for this month.

Adjournment: There being no further business, the meeting was adjourned by John Simpkin, at **1:07** pm.

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Secretary Signature

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President Signature